

Case Manager

1. Provide outreach and recruitment activities to ensure program goals are met and contract compliance. (4)
2. Work with community partners including but not limited to schools, hospitals, law enforcement, probation, employers and service providers for appropriate youth referrals. (4)
3. Conduct presentations with program information and attend community outreach events. (4)
4. Provide outreach and recruitment activities to ensure program goals are met and contract compliance. (4)
5. Work with community partners including but not limited to schools, hospitals, law enforcement, probation, employers and service providers for appropriate youth referrals. (4)
6. Conduct presentations with program information and attend community outreach events. (4)
7. Participate in youth violence reduction partnerships and community meetings within and across county agencies, other public and private entities, service providers, and additional stakeholders to accomplish defined objectives. (15,17)
8. Provides information to individuals and families about the Medi-Cal program and refers to Medi-Cal eligibility sites. (4)
9. Coordinates Medi-Cal covered health services for a client. (6)
10. Coordinate and monitor transportation if client has a physical or mental limitation to Medi-Cal covered health services to meet their identified needs. (6)
11. Assists individuals and families with aspects of the Medi-Cal application process. (8)
12. Complete daily Medi-Cal Administrative Activities (MAA) time survey. (20)
13. Attends training related to the performance of MAA. (20)

Employee Signature (please sign in blue ink)

Date

Employee Name (printed)